

## THE PDCA CYCLE OF VOCATIONAL SCHOOL OF JUSTICE

**PLAN:** Vocational School of Justice curriculum consists of “Program Compulsory Courses”, “University Compulsory Courses”, YÖK (Council of Higher Education) Compulsory Courses and “Law Elective Course” categories, determined in the “The Education and Examination Regulation of Yaşar University Associate and Undergraduate Programs”. The 2022-23 Academic Year spring term schedule has been prepared by the schedule supervisors in line with the principles and calendar determined by the Central Academic Planning Coordinatorship, and has been entered into the Yaşar University Management System (YUMS).

**DO:** On the course registration dates determined in Yaşar University academic calendar, our freshman and sophomore made their course selections from the spring semester schedule via the Student Information System (OBS). The courses registered by the students are checked by their academic advisors and approved on the days in the course registration calendar determined by the Registrar's Office. Our freshman can choose 30 ECTS courses, while our sophomore is subject to the ECTS restrictions that can be chosen by the "Probational Student" and "Successful Student" categories determined by the “The Education and Examination Regulation of Yaşar University Associate and Undergraduate Programs”.

**CHECK:** We have students who enroll in our Vocational School of Justice in the spring semester of the 1st year and the fall semester of the 2nd year by means of lateral transfer. In the course selections made from the spring semester schedule, in line with the "Regulation on the Principles of Transfer Between Associate Degree and Undergraduate Degree Programs, Double Major, Minor and Inter-Institutional Credit Transfer in Higher Education Institutions " and “The Education and Examination Regulation of Yaşar University Associate and Undergraduate Programs”, it has been determined that ECTS gap have arisen due to YÖK compulsory and university compulsory courses, which our students enrolled with lateral transfer have been exempted from as a result of their adjustments. In addition, it has been determined that there is a quota gap for our freshman in the first-year law elective courses, because sophomores can also choose courses among the first-year law elective courses.

**ACT:** A meeting was organized with the schedule supervisors at the end of the course registration calendar. In the meeting, the problems encountered during the course registration process were revealed and it was agreed on the following issues:

- 1- Opening the sufficient number of law elective courses that will fill the ECTS gap that may occur as a result of adjustment, both fall and spring semester course programs.
- 2- The sophomores should be guided by their academic advisors to enroll in the second-year law elective courses first, the quotas of first-year law elective courses will be kept high in order to solve compulsory situations.