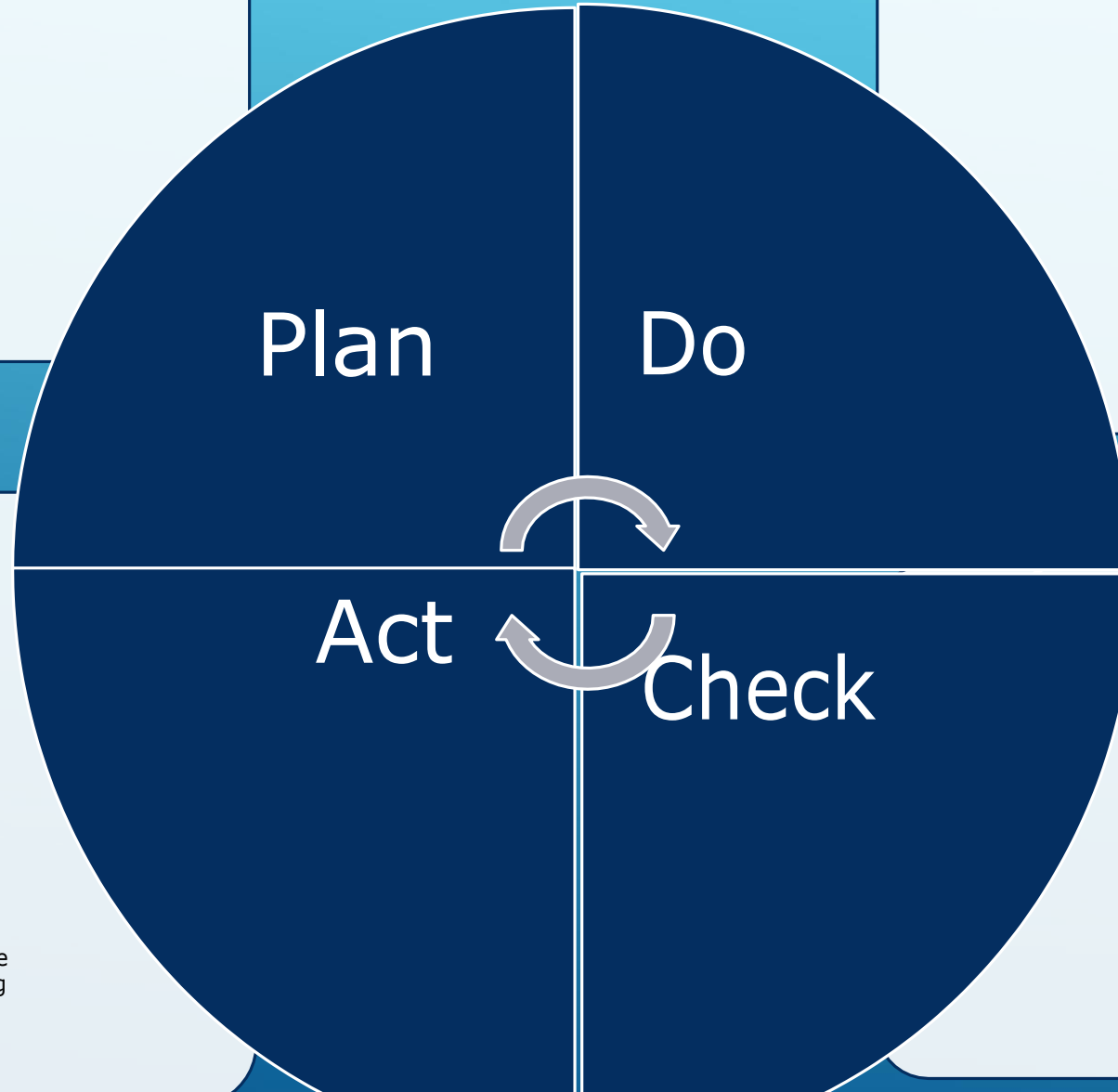


SECURITY UNIT PDCA CYCLE

- Preparing the Daily, weekly and monthly duty plans (such as shift schedules, etc.)
- Preparing the emergency plans in addition to the other plans made (emergency plans)
- Preparing the job training plans of the personnel and providing their training

- Notifying the personnel about the work plan
- Providing training on the use of electrical and electronic devices by supplying all materials to be used by the personnel during their duty. Providing Occupational Health and Safety trainings.
- Ensuring private security personnel act at the security points in compliance with the principles of the laws, regulations and procedures.
- Determining the deficiencies and malfunctions during the implementation and maintaining the order.



- Taking steps to eliminate the problems detected during the implementation.
- Providing the necessary information and trainings to solve the problems about communication.
- Responding to the relevant units about the measures taken (either positively or negatively).
- Receiving support for the problems the personnel are faced with in the security points by contacting with the relevant affiliated units.
- Reviewing the procedures regarding the problems and deficiencies resulting from the implementation and revising them by taking the necessary measures.

- Checking the plans, implementations and measures taken on-site.
- Checking the materials that are of first priority to be used in emergency situations (fire, earthquake, etc.) during routine patrols (against expiration and functionality).
- Checking the electricity, water and electronic and electrical materials in the area of responsibility during planned and routinely implemented patrol services, and reporting the detected problems.