

YAŞAR UNIVERSITY

DISABLED STUDENT UNIT – PUKO CYCLE

Disabled Student Unit cycle is made according to the road map stated below, and the relevant forms and petitions are also available on the unit's web pages.

1. PLANNING:

- Disabled student registration form including the question about whether there is a special need or not, is filled in at the first registration stage to our university/student affairs.
- In our university, orientation meetings (student and academician) are informed about our unit and its functioning.
- Students with special needs are identified and contacted by the Disabled Student Unit.



2. APPLICATION:

In order for the student to be able to make appropriate arrangements and reasonable adaptations during his education and training, the "[disabled student information form](#)" is a valid official "[disabled student information form](#)", prepared by experts about the disability and containing as much detailed information as possible. [medical board report and](#), if any, the academic regulations provided in the institution where he/she studied before.

Y.U. Disabled Student Unit
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A "[reasonable adaptation request form](#)" for the preparation of a reasonable adaptation document, sending it to the relevant academic unit, and one for delivery to himself, taking into account the program he is enrolled in, and submits it to the Registrar's Office to be forwarded to the Rector's Office .



By the Psychological Counseling and Guidance Unit, taking into account the program the student is registered to and the current Disabled Student Unit report submitted in the appendix, an "adaptation evaluation and suggestion form" is prepared for the relevant student, which includes the reasons for the adaptation (medical determination, psychological determination and [adaptation suggestions](#)). The form is forwarded to the Rector's Office for evaluation so that a reasonable adaptation request can be issued.



Considering the opinion of the Psychological Counselor, and within the framework of the “Disabled Students Education-Training and Exam Application Procedures and Principles”, the issue of making the necessary reasonable adjustment to the student is decided at the first Disabled Student Unit meeting. The “[Adaptation Letter](#)”, together with the attachments below, is forwarded to the head of the relevant academic department.

- Adaptation Letter
 - Student's petition
 - Disabled Student Unit report
 - Adaptation evaluation and suggestion form



3. CHECK

At the end of each academic term, the “disabled student interview form” is filled in by the student with special needs and the academic advisor. By evaluating the relevant interview forms, the student's new reasonable adaptation needs and processes are checked.



4. PRECAUTIONS

If there is a new adaptation request/needs, reasonable adjustments are updated and declared by the unit. For implementation, it is forwarded to the relevant academic unit.